



# Beverly Hills Academy

An Islamic Montessori School

32605 Bellvine Trail • Beverly Hills, MI 48025 • Tel: 248.433.9470 • Fax: 248.433.9471

## Toddler Enrollment Application and Agreement

Student's Full Name: \_\_\_\_\_ Boy/Girl School Year \_\_\_\_\_ - \_\_\_\_\_  
(Please circle)

( )

Date of Birth \_\_\_\_\_ Age in September \_\_\_\_\_ Home Telephone Number \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Programs (Please select one)**

- A- Five Half Day Program
- B- Five Half Day Program with Extended Care
- C- Toddler Program Three Full Days  Mon.  Tues.  Wed.  Thurs.  Fri.
- D- Toddler Program Three Full Days with Extended Care  
 Mon.  Tues.  Wed.  Thurs.  Fri.
- E- Five Full Day Program
- F- Five Full Day Program with Extended Care

<b>FOR OFFICE USE ONLY</b>
Date: _____
Method of Payment:
<input type="checkbox"/> Credit Card
<input type="checkbox"/> Check
<input type="checkbox"/> Cash

Father's Full Name: \_\_\_\_\_

Address (if different): \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_ Work Hours: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Phone Numbers: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mother's Full Name: \_\_\_\_\_

Address (if different): \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_ Work Hours: \_\_\_\_\_

Employer's Address: \_\_\_\_\_

Phone Numbers: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Tuition Plans (Please select one)**

- Payment Plan 1 Tuition paid in one installment by August 1, 2021.
- Payment Plan 2 Tuition paid in two installments August 1, 2021 and January 1, 2022. (Includes a \$250.00 payment plan charge).
- Payment Plan 3 Tuition paid in nine (9) installments August 1, 2021 thru April 1, 2022. (Includes a \$400.00 payment plan charge).

Financial responsibility will be assumed by: \_\_\_\_\_.

All checks returned by the bank will be assessed a \$25.00 re-deposit fee.

As the parent or legal guardian of the student referred to on this agreement hereof or person who assumes the financial obligation herein. I understand and agree to the following:

\_\_\_\_\_ Teachers are employed and materials are purchased when students are enrolled. Therefore, the period of (Initials) enrollment, tuition responsibility and the duration of this Agreement shall be for the entire school year, once you're enrolled or by August 15, 2021, or in the case of a student enrolling after the school year has begun, from the date of enrollment to the end of the school year.

\_\_\_\_\_ Failure to fulfill the terms of this agreement, including but not limited to making the payments (Initials) required hereby, will constitute default. Cost of any kind incurred by Beverly Hills Academy in connection with the collection of amounts due will be the responsibility of the parent, guardian or person assuming financial responsibility.

\_\_\_\_\_ To enroll in the Three Full Day Program, each family must specify which days of the week their child will attend school on the enrollment application. Permanent day change request may be considered with adequate advanced notice, so the school may address any staff scheduling issues arising from your request. In the event of a school vacation day, snow day, or sick day refunds or make-up days will not be permitted. Please contact the office at least one day in advance if you plan to send your child for an additional day (additional fees apply).

1. Accounts must be current before re-enrollment will be offered.
2. Beverly Hills Academy may elect to report payment history to local and national credit bureaus.
3. Beverly Hills Academy reserves the right to ask for withdrawal of your child if any of the following occur:
  - Non-payment of tuition for 60 days.
  - Repeated failure of the child or the child's parents to follow rules and policies as established for the safety of all our children and personnel.
  - We are unable to meet the needs of your child in our program. In such instance, we will help you place your child in a more suitable environment.

Parent(s) agree in addition to the \$1,000.00 non-refundable tuition deposit to immediately pay the balance of the tuition due for the remainder of the contracted school year if the child is withdrawn from the Beverly Hills Academy for the reasons stated herein. The reasons for withdrawal shall be as determined by the sole discretion of the Beverly Hills Academy.

If collection proceedings and/or procedures are required, the parent(s) agree that costs to be reimbursed include the academy's attorney fees therefor.

Parent(s) acknowledge they have been provided with the Beverly Hills Academy Parent Handbook, the terms of which they agree to and which is incorporated herein by reference.

### **RELEASE AND WAIVER**

1. We/I agree to release Beverly Hills Academy, its board, employees and volunteers from all claims, causes of action, damages, liabilities, and losses arising out of or resulting from our child's participation in Beverly Hills Academy programs to the extent permitted by law, except for acts or omissions involving willful conduct by a board member, employee or volunteer of Beverly Hills Academy.
2. We/I permit Beverly Hills Academy to use photography, films, videotapes, and other facsimiles taken at school of our child to be used in school brochures, videotapes, newsletters, slide presentations, web sites and other publications concerning and/or promoting Beverly Hills Academy. We also relinquish any rights to examine and approve the completed materials prior to publication.
3. We/I agree to supply a nutritionally balanced noon meal and beverage for our child each day, if applicable, and a classroom snack as per our child's class snack schedule.
4. We/I give our permission for our family name, child's name, address, and phone number to be included in a class list for BHA families. This information is only to be used for car-pooling and convenience if making contact with other students for out-of-school visits.

Please enclose the \$1,000.00 non-refundable tuition deposit with your application.

**I have read and understand, accept and agree to the terms and conditions on all pages of this agreement**

\_\_\_\_\_  
Signature of Father

\_\_\_\_\_  
SS# (if making payments)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Mother

\_\_\_\_\_  
SS# (if making payments)

\_\_\_\_\_  
Date